



## MARICOPA COUNTY JUSTICE COURT

If you want to file a...

# SMALL CLAIMS COUNTERCLAIM



# MARICOPA COUNTY JUSTICE COURT

A counterclaim is a claim made by the defendant against the plaintiff. A counterclaim should be filed at the same time the defendant's answer is filed (Refer to the Small Claims Answer packet). **If you have already filed an answer**, you must request permission (of the court) to file a counterclaim.

If the amount of your counterclaim **exceeds \$2500.00**, the case will be **transferred to the civil division of the justice court**. If the amount of the counterclaim **exceeds \$10,000.00** the case will be **transferred to the Superior Court**.

## **Please STOP...**

If you have not yet received a small claims complaint and you have not filed an Answer to the complaint.  
If there has already been a judgment rendered.

## **Please PROCEED...**

If you are within the prescribed time limit of filing a Counterclaim and are filing an Answer.

## **FORMS Needed:**

Small Claims Counterclaim/Reply to Counterclaim

## **INSTRUCTIONS:**

- 1) Complete the form(s)
- 2) Make copies of the answer form and counterclaim form. The court will require an original of each and you may wish to have copies; additionally each named plaintiff will need a copy.
- 3) File papers with the court clerk
- 4) Pay the answer fee. There is no fee for the counterclaim.
- 5) Mail the copies to the plaintiff(s).

**IT IS IMPORTANT THAT ALL PARTIES KEEP THE COURT APPRISED OF ANY CHANGE IN ADDRESS A NOTICE OF CHANGE OF ADDRESS** form must be filed with the court when a party changes their address.

Visit us at [www.superiorcourt.maricopa.gov/justicecourts](http://www.superiorcourt.maricopa.gov/justicecourts) for additional filing information and online forms.



# Maricopa County Justice Courts, Arizona

CASE NUMBER: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(       )       -  
Plaintiff(s) Name / Address / Phone

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(       )       -  
Defendant(s) Name / Address / Phone

The Statutory Agent / Corporate Officer to be served is: \_\_\_\_\_

## SMALL CLAIMS COUNTERCLAIM / REPLY TO COUNTERCLAIM

DEFENDANT'S COUNTERCLAIM IN THE AMOUNT OF \$ \_\_\_\_\_

In addition to my ANSWER to plaintiff's complaint, I counterclaim for the amount stated, for the following reasons:

Date: \_\_\_\_\_  
Defendant / Counter-claimant

I CERTIFY that I delivered / mailed a copy of this COUNTERCLAIM to the Plaintiff at the above address.

Date: \_\_\_\_\_ By: \_\_\_\_\_ Defendant / Counter-claimant

## PLAINTIFF'S REPLY TO COUNTERCLAIM

*To Plaintiff(s): You have twenty (20) days to respond this counterclaim by filing a written reply. If you fail to do so, a default judgment may be entered against you for the relief sought by the party filing the counterclaim.*

I do not owe the defendant, because:

Date: \_\_\_\_\_  
Plaintiff / Counter-defendant

I CERTIFY that I delivered / mailed a copy of this REPLAY TO COUNTERCLAIM to the Defendant at the above address.

Date: \_\_\_\_\_ By: \_\_\_\_\_ ☐ Plaintiff ☐ Counter-defendant